

HEALTH & EDUCATION COMMITTEE

August 27, 2013

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Rhonda Allen  
Commissioner Carol Cook  
Commissioner Will Jordan  
Commissioner Jeff Phillips  
Commissioner Chantho Sourinho  
Commissioner Brad Turner  
Commissioner Jeff Jordan, C

OTHERS PRESENT:

Ernest Burgess  
Jeff Sandvig  
Don Odom  
Teresa Jolly  
Dana Garrett  
Becky Shelton

Chairman J. Jordan presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Cook moved, seconded by Commissioner Sourinho, to approve the minutes of the last meeting. This motion passed unanimously by acclamation."

COMMUNITY CARE REPORT:

Chairman J. Jordan presented the August 1, 2013 Community Care minutes for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner W. Jordan, to approve the Community Care report. This motion passed unanimously by acclamation."

HEALTH DEPARTMENT REPORT:

Dana Garrett presented the June and July Health Department reports for the use and information of the Committee. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Cook, to approve the June and July Health Department reports as presented. This motion passed unanimously by acclamation."

Ms. Garrett next provided the 13/14 Grant Contract with the State of Tennessee in the total amount of \$2,112,300 which has already been budgeted. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Sourinho, to approve and accept the Grant Contract with the State of Tennessee in the total amount of \$2,112,300 and forward the same to the Budget Committee. This motion passed unanimously by roll call vote."

SPECIAL PROJECTS REPORT:

Teresa Jolly presented the Special Projects report for the use and information of the Committee. Following discussion,

"Commissioner W. Jordan moved, seconded by Commissioner Turner, to approve the Special Projects report as presented. This motion passed unanimously by acclamation."

BOARD OF EDUCATION REPORT:

Superintendent Don Odom and Jeff Sandvig presented the School Board report first advising of proposed budget amendments. Mr. Odom advised the State has asked that Gifted Programs be moved from the Special Education major functions to the Regular Education major functions so that Tennessee reporting will be more aligned to Federal reporting. The amendment moved \$1,495,806 in already

budgeted expenditures to Function 71100, Regular Education, from 71200, Special Education, and \$115,676 in already budgeted expenditures to Function 72210, Regular Education Program, from 72220, Special Education Program. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Turner, to amend \$1,495,806 in already budgeted expenditures to Function 71100, Regular Education, from 71200, Special Education, and \$115,676 in already budgeted expenditures to Function 72210, Regular Education Program, from 72220, Special Education Program. This motion passed unanimously by roll call vote."

Mr. Odom next presented a proposed budget amendment to fund \$64,918 for the Energy Management position that is part of the Energy Efficient School Council (EESSE) \$167,060 allocation to Rutherford County Schools to establish an ongoing energy management program. Mr. Clardy plans to fill this position as a Maintenance Worker IV Lead. The revenue will be recorded in Account 46590, Other State Revenue. The balance of the grant will be handled by a later amendment. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Allen, to amend \$64,918 in Other State Revenue, Account 46590, and to amend \$64,918 in staff and benefits for the system's Energy Manager as presented. This motion passed unanimously by roll call vote."

The Committee discussed the fact this position was created due to a grant being received. The grant was not received until July and not considered in the budget process. The Committee asked that the selected employee be introduced to the Committee.

Mr. Odom next presented an amendment reducing the system's Career Ladder Extended Contract Revenue and the related Career Ladder Expenditures by \$37,507. The amendment also reclassifies the Superintendent's Chief Operating Officer Supplement from Career Ladder Extended Contract, 72320-127, to Career Ladder 72320-117 in order to match State reporting. Following discussion,

"Commissioner Allen moved, seconded by Commissioner Cook, to reduce Career ladder Extended Contract Revenue, Account 46612, and the related Career Ladder Expenditures by \$37,507 and to reclassify the Superintendent's Chief Operating Officer Supplement as presented. This motion passed unanimously by roll call vote."

Mr. Odom next advised each year all Capital Projects Fund outstanding purchase orders are liquidated on July 1 and the unexpended amounts revert to fund balance. This amendment sets up the unexpended funds that were on the closed purchase orders as of June 30, 2013. This year's amendment covers four unfinished projects for a total of \$416,184 being Smyrna/LaVergne stadium seating at \$155,155; Smyrna Middle roofing at \$226,046; Central Office paving at \$10,735 and repairs to Angie Road at Wilson Elementary School at \$24,248. Following discussion,

"Commissioner W. Jordan moved, seconded by Commissioner Allen, to amend \$416,184 from the Capital Projects Fund Balance in order to complete 2013/14 projects as presented. This motion passed unanimously by roll call vote."

Mr. Odom next presented a proposed amendment that took \$1,250,000 from unassigned fund balance in order to increase the 2014 budget for textbooks. \$1,200,000 for regular education textbooks and \$50,000 for vocational textbooks. The Committee was advised the Reading Adoption textbooks were ordered during June, 2013. This is normally the lowest cost of any of the six years in the State's textbook adoption cycle. As orders came in the spending totaled \$3,332,963 for this adoption and growth textbooks for other subject areas. The cost of the reading adoption also increased because the State no longer allows the textbook publishers to give as many teacher editions as in the past. On June 28, 2013 \$447,936 had to be added to the Purchase Order for the reading adoption. Mr. Sandvig advised he had already been concerned that the \$3,522,617 budgeted

for 13/14 Social Studies adoption and growth would not be adequate. Mr. Odom advised the Committee an on-line textbook is \$14.95 but the system does not have band width capacity. Additionally, the system would have to buy devices to display the textbooks, batteries, chargers and internet connections. Mr. Sandvig advised several years ago some laptop computers were donated to Kittrell students. However, it was found that many of the students did not have internet at home. Following discussion,

"Commissioner J. Phillips moved, seconded by Commissioner Allen, to amend \$1,250,000 from unassigned fund balance and increase the 2014 budget for textbooks as presented. This motion passed unanimously by roll call vote."

Mr. Odom next advised bids were received for the Blackman Middle Annex from four contractors and ranged from \$8,097,000 to \$7,062,000 with the lowest and best bid being from Biscan Construction. The bids came in \$600,000 higher than anticipated. The amendment takes \$623,800 from unassigned fund balance and transfers it to the Building Program in order to fund the lowest construction bid for the Blackman Middle Annex building program. The \$623,800 will be added to the building construction line for this project. The Committee was advised there were 1,170 students yesterday at Blackman Middle. Mayor Burgess advised there is enough money funded to pay for construction but not enough to open and pay other soft costs. Following discussion,

"Commissioner W. Jordan moved, seconded by Commissioner Allen, to amend \$623,800 from the General Purpose School Unassigned Fund Balance and transfer it to Fund 189, School Building Program, with the request that the Commission increase the construction account for the Blackman Middle Annex building project by this same \$623,800 in order to fund the low construction bid. This motion passed unanimously by roll call vote."

The Committee was provided information on the Smyrna Primary bids opened today. Liberty Construction was the low bidder at \$2,266,500. Mr. Clardy is checking on the qualifications of Liberty. Commissioner W. Jordan advised the Commission only funded the design phase and he was surprised it had been bid. Mr. Odom advised this was for information only and the School Board would see how long the low bidder would hold the bid.

Mr. Odom advised Rutherford County had ten Reward Schools which mean they are in the top 5% of the State. The system is waiting on Near Reward designated schools.

#### STEWARTS CREEK HIGH SCHOOL:

Chairman J. Jordan advised he has asked Dr. Clark Harrell to address the Commission in October or November. Additionally, the Committee has been invited to hold a meeting at Stewarts Creek High School and Chairman Jordan suggested it be discussed next month.

#### DISCUSS FUTURE MEETING DATES:

Chairman J. Jordan advised the regularly scheduled meeting in October is only five days after the Commission meeting and he was requesting the meeting be moved from October 22 to October 29.

Commissioner W. Jordan advised Committees will be changing next month and suggested holding up on rescheduling the November and December meetings.

Mayor Burgess advised the meeting notice is published every year at the first of the year in advance of meetings and every change requires a public notice be run. If the Committee is going to change three meetings he suggested doing them all at one time to be able to run one notice.

Commissioner J. Phillips advised the problem with meeting the week of Thanksgiving is many are traveling and it does not make

sense to hold meetings the weeks of Thanksgiving and Christmas and there needs to be a better job of scheduling.

Chairman J. Jordan suggested changing the October meeting to the 29th but holding up on the balance of the meetings until next month. The Mayor's Office can run the notice for the October meeting after the September meeting when the November and December meetings can be discussed.

There appearing to be no further business to come before the Committee, Chairman J. Jordan declared the meeting adjourned at 6:32 p.m.

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JEFF JORDAN, Chairman